## **Uniting AgeWell Limited**

Level 6 Wesley Place 130 Lonsdale St Melbourne VIC 3000

TO:

Phone: 03 9133 5001

Tania Rendle Massage Therapy

Mont Albert North VIC 3129

Attention: Tania Rendle

tantroy@optusnet.com.au

53 A Strabane Ave

Email: purchasing@unitingagewell.org



## PURCHASE ORDER

Order: PU062704

Cost Centre: 550
Date: 23/07/2025
Creditor No: 105249
Delivery Required by 24/07/2025
UA Contact: Jessica Fernandez
Email: jfernandez@unitingagewell.org

Phone:

**DELIVER TO:** 

Client: Mrs Amy Potter
Address: 2/9 Catherine Street
Boronia VIC 3155

Telephone 0425756939

Line Description No.		Unit	Qty	Unit Price	Line Value
1 Remedial Massage, once per month, at a cost of \$160.00	:	EACH	1	1,920.00	1,920.00
		Order Total (exc GST) \$			1,920.00

Order Comments / Delivery Instructions:

Dear Tanya,

Thank you for your ongoing monthly remedial massage service to Amy. She was previously with Annecto, now Uniting Agewell will fund this service. This will ensure Amy's care plan goal need of health and wellbeing is maintained. Please send the monthly SOAP note to jfernandez@unitingagewell.org

Warm regards,

## **IMPORTANT:**

- 1. Supply of this order is in accordance with prices, terms and specifications as listed above
- 2. The supply of the goods and services specified in this order signifies your unreserved acceptance of, and is in accordance with the Uniting AgeWell Limited standard Terms & Conditions that can be found <a href="here">here</a>
- <a href="https://www.unitingagewell.org/get-involved/supply-to-us/supplier-terms-and-conditions">https://www.unitingagewell.org/get-involved/supply-to-us/supplier-terms-and-conditions</a>
- 3. Please notify immediately if you are not able to fulfil this order as specified, including quantity and delivery date
- 4. The Purchase Order AND Cost Centre numbers MUST appear on all related correspondence, shipping documentation and invoices.

Please ensure that your organization's information in the header of this Purchase Order is correct. To avoid delays in payments, any changes must be reported as soon as practicable to Contracts@unitingagewell.org

Email Invoices to: <u>Invoices.ua@unitingagewell.org</u>

All invoices must be in a PDF format

Purchase Order No. PU062704 and Cost Centre 550 MUST be referenced on the invoice

All invoices must be in the name of Uniting AgeWell Limited

TERMS: Net 30 days

For any queries in relation to this Purchase Order, please contact the person listed in the header above.